

Charity Gift Aid Declaration

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by Echoes International from the tax you pay for the current tax year.
Your address is needed to identify you as a current UK taxpayer.

Please see the notes overleaf before completing this form*

- I want to Gift Aid my donation of £_____ and any donations I make in the future or have made in the past 4 years to Echoes International.
- I confirm that I have read the Gift Aid requirements on the reverse of this form and that none of my gifts are to a **'connected person'**.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference, and notify Echoes International.

I would like Gift Aid to be allocated as follows:

- Mission needs, at the discretion of trustees
- Towards operational costs (all gifts processed without deduction)
- Other beneficiaries. Please specify _____

My Details

Title: _____

First name or initial(s): _____

Surname: _____

Full home address: _____

Postcode: _____

Email: _____

Signature: _____

Date: _____

Please notify Echoes International if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.



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BATH OFFICE: 124 Wells Road, Bath, BA2 3AH Charity Commission Charity no. 1173851

GLASGOW OFFICE: 2nd Floor, Challenge House, 29 Canal Street, Glasgow, G4 0AD OSCR charity no. SC047797

*Gift Aid Requirements

Before completing the Gift Aid declaration, please read the following notes carefully:

- **Echoes international must have a valid Gift Aid declaration from you before we can reclaim tax from HM Revenue & Customs.**
- **All gifts under Gift Aid must be accompanied by relevant correspondence signed by the donor / tax payer** indicating their wish as to how the monies are allocated by the trustees. All gifts given to Echoes International are administered at the discretion of the trustees of the charity.
- In some circumstances gifts for the 'personal support' of family members are not eligible for Gift Aid. Special rules apply to donations made by **connected persons** (e.g. Father, Mother, Son, Daughter, Brother, Sister and Business Partners). If you are unsure as to whether or not these rules apply to you, please contact us.
- Please complete the form as **fully as possible** since incomplete forms are unacceptable to HM Revenue & Customs.